

At The Elland Academy it is **EVERYONE'S responsibility** to safeguard students it is important that everyone understands **why**. Our designated safeguarding leads are Mrs Aspin and Ms Ngondi. This is our core safeguarding team but we know all adults in the academy are safeguarding trained and can help.

Because of this we feel safe

Students at The Elland Academy ensure the following:

- We, as students, know the roles and responsibilities of the adults in the academy.
- We and the adults in the academy take all allegations, that a young person makes seriously (including those made against staff) and report them correctly.
- We talk to staff about any concerns we may have whether it is inside or outside the academy.
- We are encouraged to challenge any behaviours that may cause anyone harm or that may discriminate against others.
- We treat everyone fairly and with dignity and respect, so we can learn to the best of our ability.
- We know staff check our attendance and contact our parents/carers if we are not in school. If they can't make contact then they make home visits and if necessary contact the police.
- We have themed assemblies, lessons and a curriculum that makes us aware of safeguarding such as E-Safety, anti-bullying and CSE.
- We know that staff complete risk assessments, these are for situations and activities to ensure all potential dangers have been identified.

Because of this we feel safe

The Elland Academy ensures we don't do the following:

- Allow or accept discriminatory behaviour
- Take part in inappropriate behaviour or contact with others; face to face, or using social media and mobile devices.
- Use inappropriate or insulting language.
- Behave in a way which may cause upset to another, which could also disrupt learning.

Because of this we feel safe

Our students understand that the following is important from adults:

- All adults listen to what we have to say with an open mind.
- Adults do not ask leading questions so that we reveal more details, if they are worried about our safety, they may invite somebody else in (another professional) to talk to us.
- Adults never stop us from freely talking about or sharing information about significant events.
- Adults make accurate and specific notes of the discussion, to make sure all of our concerns are recorded.
- Adults don't promise to keep secrets; they will explain that they have a responsibility to report what we have said to someone else if they are worried about our safety.
- Other adults in the academy immediately tell the safeguarding team when they are worried about our safety.